

MINISTRY OF FINANCE AND ECONOMIC DEVELOPMENT
Circular No. 8 of 2012

Our Ref: CF/40/30/63/A V3

Date: 26 July 2012

From: Financial Secretary

To: Supervising Officers-in-Charge of Ministries/Departments and Accounting Officers

FINANCIAL MANAGEMENT KIT (FM KIT)

Financial Instructions

Disposal of Unserviceable Electrical /Electronic Items

Following this Ministry's Circular letter F/STO/2/60 V3 of 25 April 2012, Ministries/ Departments have submitted lists of electrical /electronic items which are awaiting disposal. This exercise has revealed that a large volume of such items is lying in Ministries/Departments, thereby occupying valuable storage space.

2. Currently, there is no provision in the Financial Management Manual (FMM) for the disposal of such unserviceable items.
3. However, in the context of the present ongoing review of the FMM by the Financial Management Review Committee (FMRC), appropriate provisions will be made for the disposal of unserviceable electrical / electronic items.
4. Pending the finalisation of relevant provisions in the FMM, Accounting Officers are hereby authorized to arrange for disposal of such items (including minor unserviceable electrical/electronic items) having regard to best practice and legislation protecting the environment.
5. The list of items to be disposed of needs to be examined by a team of officers (comprising at least one officer of the Internal Control Cadre) appointed by the Accounting officer.
6. After disposal of these items Ministries/Departments are required to submit the relevant certificates of disposal to the Director Procurement and Supply.


(A.Mansoor)

Financial Secretary